



# PERMANENT CLEANUP DOCUMENT REPOSITORY

Cleanup Division  
U.S. Army Environmental Center

1 February 2006





# BACKGROUND

**2003 Army Environmental Cleanup Strategic Plan called for FY05 start-up**

**ACSIM implemented in Sep 04**



## REQUIREMENTS

- **Electronic working library**
- **For Army use only**
- **All documents accessible at any time**
- **Copies of final documents only**
- **Does not replace other Army recordkeeping requirements**



## ACSIM DIRECTIVE

- **USACE maintains FUDS repository**
- **USAEC maintains PCDR for Army DERP and Compliance-related Cleanup Program**
- **PCDR is a module of USAEC's Repository of Environmental Army Documents (READ)**



# REPOSITORY OF ENVIRONMENTAL ARMY DOCUMENTS (READ)

- **USAEC Documentation application**
- **Accessible through AERO**
- **Currently contains over 200,000 documents**
- **Houses PCDR, NEPA Online, BRAC, and USAEC TIC documents**



# REPOSITORY OF ENVIRONMENTAL ARMY DOCUMENTS (READ)

- **Active, Special, Excess, Reserves, National Guard, BRAC documents**
- **Available to CONUS and OCONUS personnel with approved accounts**
- **Search using applicable keywords**
- **Download documents to PC desktop**



## USAEC IMPLEMENTATION

- **Currently collecting, scanning, uploading Army cleanup documents finalized before FY06**
- **Incorporating into READ**
- **FY08 completion, if funds allow**

# INSTALLATION IMPLEMENTATION

- For documents finalized FY06 and beyond:
  - Maintain AKO, AERO and READ/PCDR accounts
  - Upload all final documents within 60 days of completion



## USAEC SCHEDULE

- **FY05 – Initiated 26 test installations for FY06 completion**
- **FY06 – Initiating 56 active installations for FY07 completion; no CC or BRAC due to funding shortfalls**
- **FY07 – Initiate remaining installations**
- **FY08 - Complete effort, if funds allow**



## PM IMPLEMENTATION

- **Program Managers**
  - **Fund PCDR effort for documents finalized FY06 and beyond**
  - **Include requirements in PMPs**
  - **Track progress in Management Reviews**



## INSTALLATION IMPLEMENTATION

- **For documents finalized before FY06:**
  - **Respond to USAEC survey**
  - **Maintain document checklists with each project file**
  - **Provide documents to USAEC in hardcopy or .pdf-compatible electronic format**



## READ ASSISTANCE

**READ/PCDR user account questions:**

**USAEC Help Desk 410-436-1244 or  
usaechelpdesk@aec.apgea.army.mil**



# DEMONSTRATION

## READ/PCDR User Demonstration given by USAEC

- **1 Feb, 0800-0945, Executive Salon 5**
- **2 Feb, 0800-0945, Executive Salon 3**