



# ***Environmental Restoration, Army Funds***

***6 December 2007***

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***Our Mission: Provide installations that enable Soldier and Family readiness, and provide a quality of life that matches the quality of service they provide to the Nation***

***Leading Change for Installation Excellence***



## Purpose / Agenda

- Defense Appropriation
- ER,A Funds Request
- Current Year Request
- Funding Form
- Site Funding Breakout
- Changes to Obligation Plan
- Common Questions/Issues



## Defense Appropriation

- Defense Appropriation signed into law (PL 110-116) 13 Nov 2007.
- ER,A amount is \$439,879K (\$5M increase from planned budget)
- Funding not yet released
- Unsure of distribution method



## ERA Funds Request

- Web-based, automated process for preparing, submitting and approving current year funds requests for ER,A funds (IR/MR)
- Three user roles
  - Installation – Data entry
  - Oversight – Review, approve/reject
  - Executor – Review, process for funds distribution



## New Current Year Request

**New Funding Request**

ER,A Installation: \*

Fiscal Year: \*

Project Number: \*

Request Name: \*

Request Date: \*

Phase/AMS Code: \*

Project Order: \*

Period of Performance:  to:

Comments:  
(Installation use only)

Description Of Service:

Request funds S&A/S&R for contract awarded in Prior FY? \*

Project Number – If PBC, insure PBC # is picked.

Phase/AMS Code – Must be open in AEDB-R.

Project Order – Should be NO. MIPR will be sent to executor/contract office. PO only on exception basis.

Description of Services – Creates backup documents. For PBC contracts, CLIN #s should be listed. All information entered will appear on MIPR.

Request funds for S&A/S&R for contract awarded in PY – If yes, please provide S&A/S&R detail from the previous year.



## Funding Form

Pre-award - Preparing solicitation packages, completing the contract selection process, preparing scopes of work, and or/negotiating delivery orders.

In-house - For labor to perform engineering services in-house such as remedial design, studies, sampling/monitoring, well maintenance, well drilling or PBA technical support.

Scoping - current year funds for activities required to have a contract/delivery order (SOW/IGCE) ready for award in a 1Q or 2Q of the following fiscal year.

### 1756 : Riverbank Army Ammo-Other-SI

Pre-award:	\$	<input type="text" value="0.00"/>
In-house:	\$	<input type="text" value="0.00"/>
Contract:	\$	<input type="text" value="0.00"/>
S&A/S&R:	\$	<input type="text" value="0.00"/>
Scoping:	\$	<input type="text" value="0.00"/>
<hr/>		
<b>Total:</b>	\$	<input type="text" value="0.00"/>

The required backup documentation is a signed Services Agreement between the installation and the performer describing the deliverables/product, level of effort (# hours), CLIN number(s), funding, etc.



## Funding Form

1756 : Riverbank Army Ammo-Other-SI

Pre-award:	\$	<input type="text" value="0.00"/>
In-house:	\$	<input type="text" value="0.00"/>
Contract:	\$	<input type="text" value="0.00"/>
S&A/S&R:	\$	<input type="text" value="0.00"/>
Scoping:	\$	<input type="text" value="0.00"/>
<hr/>		
<b>Total:</b>	\$	<input type="text" value="0.00"/>

Save

Contract - An agreement between two or more parties that is enforceable by the courts according to the terms of the contract. Funds are requested once negotiated amount is known. The required backup documentation is a Contract Support Document signed by Procurement or Contract Specialist confirming the negotiated amount.

Contract Support (S&A or S&R) - These are funds for supervision and administration or review of remediation contracts and are requested at time of contract award for the current FY. The required backup documentation is a signed Contract Supervision (S&A/R) Support Document between the installation and the Corps District agreeing on the amount to be paid for the contract supervision. You must list projected requirements for each fiscal year during the POP. The original request will be needed for each subsequent year when requesting S&A or S&R.



## Funding Form

1756 : Riverbank Army Ammo-Other-SI	
Pre-award:	\$ 0.00
In-house:	\$ 0.00
Contract:	\$ 0.00
S&A/S&R:	\$ 1,000.00
Scoping:	\$ 0.00
<b>Total:</b>	<b>\$ 1,000.00</b>

  

Contract & Site Funding Breakout	
Contract Name	Contract Number
Grand Total	\$0.00 <a href="#">[Add Contract]</a>

Note: The grand total must match the total above.

[Save](#)

The Contract & Site Funding Breakout table will appear. Click on **Add Contract**

Contract Current Year Contract

Contract Name: \*

Contract Number: \*

[Add](#) [Cancel](#)

If you are awarding a new contract and DO NOT have the contract number, enter the following statement in the Contract Number section, “No contract number.” Unfortunately, if you have funding requests with the same executor and same phase, but with different contract numbers, you will have to submit a funding request for each contract number. Conversely, for In-house requests or contract requests, please group when they have the same phase and executor.



## Site Funding Breakout

**Current Year Contract Site**

Site ID:\*

Amount:\* \$

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**\*\*NOTE\*\*** : Only sites that have a phase of Future or Underway for the Phase selected on the Request Tab are listed.

In this section, you select your AEDB-R sites with phases underway or future from the pick list and enter the whole dollars/cents requested against each site (including your contract admin S&A/R). Please note that only sites with an underway or future (to start in this FY) status for the phase selected on the Request tab will be shown in the site id pick list. If your site does not appear, please check AEDB-R to insure the start/end dates are correct.



# ER,A Funds



## Site Funding Breakout

### Completed Funding Tab Form

**18783 : PBC Louisiana AAP-none-LTM**

Pre-award: \$

In-house: \$

Contract: \$

S&A/S&R: \$

Scoping: \$

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**Total:** \$

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**Contract & Site Funding Breakout**

Contract Name		Contract Number	
Demolish Site		DAAD05-66-9000	
		<a href="#">[Edit]</a> <a href="#">[Delete]</a>	
Site ID		Amount	
LAAP 10		\$1,000.00	<a href="#">[Edit]</a> <a href="#">[Delete]</a>
<b>Total</b>		\$1,000.00	<a href="#">[Add Site]</a>
<b>Grand Total \$1,000.00</b>			

Note: The grand total must match the total above.



## Changes to Obligation Plan

1756 : Riverbank Army Ammo-Other-SI

[Add New Group]

Click on the Chgs to Ob Plan tab, then click on Add New Group.

**Changes to Obligation Plan**

To/From:\*

Site Id:\*

Phase Id:\*

Amount:\* \$

Enter the required information and then click on the Add button. To complete the to/from move, select Add. Do not select Add New Group, as this will begin another separate to/from move.

18783 : PBC Louisiana AAP-none-LTM

To/From	Site Id	Phase	Amount		
From	TCP-10	LTM	\$1,000.00	[Edit]	[Delete]
To	TCP-11	RI	\$1,000.00	[Edit]	[Delete]
<b>Balance</b>			\$0.00	[Add]	
[Add New Group]					

The end result should look like the table. Note that the balance should always be \$0.00 when you have completed filling out this tab



## Common Questions/Issues

- Executor/Agency Info
  - If missing or incorrect, please contact the Help Desk
  - E-mail address must be listed for the financial POC – used for sending the funding document
- Project Number
  - If missing (i.e., PBC number does not exist), please contact Program Coordinator
- Obligation Plan
  - If requirement is not on or does not match the obligation plan, please contact the Program Coordinator
  - All S&A or S&R for contracts awarded in a prior year need to be included on the obligation plan at the beginning of the FY





## INSTALLATION MANAGEMENT COMMAND



***“Sustain, Support and Defend”***