



Permanent Cleanup Document Repository

5 December 2007

Our Mission: Provide installations that enable Soldier and Family readiness, and provide a quality of life that matches the quality of service they provide to the Nation

Leading Change for Installation Excellence



ARMY ENVIRONMENTAL CLEANUP STRATEGIC PLAN

- Directed establishment of permanent document repository system by FY05
- Intended to ensure future access to all cleanup program project documents



PCDR GUIDANCE

- Posted on AERO READ page
- Being revised for FY08 release
- Tools for installations
 - Cleanup Project Document List
 - Key Document Checklists



- For Army use only
- Fully searchable
- Allows documents to be accessed at any time
- Does not replace AR, installation repository, official record retirement



Documents are

- Complete
- Final
- Unclassified
- Copies only



AEC RESPONSIBILITIES

- Collect format/scan, upload installation documents finalized before FY06
- QC all uploaded documents
- Require electronic deliverables for future contract (including COE)



INSTALLATION RESPONSIBILITIES

- Maintain cleanup records IAW Army recordkeeping requirements
- For documents finalized before FY06:
 - Respond to AEC document survey
 - Provide hardcopy or .pdf-compatible documents to AEC for uploading



INSTALLATION RESPONSIBILITIES

- For FY08 final documents
 - Upload final documents **within 60 days of completion**
 - Coordinate funding with PM
 - Require electronic deliverables for all contracts (including COE)



PROGRAM MANAGER RESPONSIBILITIES

- Fund prep/upload of documents finalized after FY05
- Ensure compliance
- Track installation progress
- Include PCDR in PMPs and Management Reviews



FY08 UNDERWAY

- Anniston AD
- Camp Bullis
- Camp Navajo
- Fort Carson
- Fort Dix
- Fort Drum
- Fort Greely
- Fort Hood
- Fort Rucker
- Fort Sam Houston
- Fort Stewart
- Fort Wainwright
- Gerstle River Test Site
- Haines Pipeline



FY08 UNDERWAY

- Holston AAP
- Iowa AAP
- Joliet AAP
- Milan AAP
- Picatinny Arsenal (ARDEC)
- Ravenna AAP
- Rock Island Arsenal
- Scranton AAP
- 89th USARC - Industrial Defense Plant, Atchison
- Tobyhanna AD
- Volunteer AAP



FY08 PLANNED

- AMSA
- Blue Grass AD
- Charles Melvin Price SC
- Cold Rgn Research Lab
- East Windsor USARC
- Fort Hunter Liggett
- Fort Lee
- Fort Leonard Wood
- Fort McClellan ARNG
- Fort McCoy
- Fort Nathaniel Greene
- Fort Polk
- Fort Sill
- Fort Story
- Hunter AF
- Kings Mill USARC



FY08 PLANNED

- Kunia Field Test Site
- Lincoln AMSA 68
- LTA Marion ED East
- Middletown USARC
- MOT Sunny Point
- Papago MR
- Parks Reserve FTA
- Pine Bluff Arsenal
- Red River AD
- Rock Island Arsenal
- Soldier Systems Center
- St. Louis Ordnance Plant
- Weldon Springs TA
- Yakima Training Center



USAEC HELP DESK

Assistance with READ account:

410-436-1244 or

usaechelpdesk@aec.apgea.army.mil





INSTALLATION MANAGEMENT COMMAND



“Sustain, Support and Defend”