

Foundation

Guidelines

Topic	Description	Free Service Telephonic or Field	Installation Funded Study
EQR Conservation Workbook (4 th Quarter Reporting)	This document is a tool for Army Installations, Major Commands, and IMA Directors to facilitate the accurate collection and reporting of Conservation data for the annual 4 th Quarter submission EQR. For more information or a copy call (410) 436-3206 (DSN 584).	T/P	
Emergency Consultation	There is a wealth of talent in the Conservation Division, both in-house and as liaisons from other Federal Agencies, that is likely to be able to assist with questions or issues from the field on a wide variety of subjects. For more information call (410) 436-3206 (DSN 584).	T	
Environmental Awards	See the USAEC website to determine if any awards apply to your installations. Installations are encouraged to seek recognition where appropriate. http://aec.army.mil/usaec/support/awards00.html	T	
Environmental Program Requirements (EPR) Project Catalog	This Environmental Program Requirement (EPR) Project Catalog has been developed to assist environmental managers at Army installations in evaluating their environmental requirements, developing sound life-cycle beneficial projects, and preparing EPR project exhibits with appropriate classifications, realistic cost estimates, and adequate project descriptions. For a copy of the EPR Project Catalog on CD, contact the USAEC at 1-800-872-3845.	T/P	
Installation Environmental Program Management Guide	The former "Commanders Guide to Installation Management", contains basic environmental information for garrison commanders, staff officers, and both environmental and non-environmental personnel. For more information see http://aec.army.mil/usaec/publications/iepmguide02.pdf	P	
Policy and Guidance for Identifying US Army Environmental Program Requirements	This document provides support for planning, programming, budgeting, and execution of the Army Environmental Program. We can provide assistance to installations, especially in the program areas identified in this document. For more information or a copy call (410) 436-3206 (DSN 584).	T/P	
Screening Model for Natural & Cultural Resources Impacts of UXO Cleanup	A model available for IMA and installations staffs to identify conflicts between environmental remediation and environmental degradation of the ecosystem. The model prioritizes ranges for clearance, cleanup, and remediation based on natural and cultural resources. The model is compatible with other risk assessment methodologies. For more information call (410) 436-3206 (DSN 584).	T/F/P	

Personnel Support

Topic	Description	Free Service Telephonic Or Field	Installation Funded Study
Contracts for Manpower Assistance	Contract tools are pre-established at the USAEC contracting office that installations can access for an augmented workforce. The biggest value for installations is the speed and ease because the contracting mechanism is already established. For more information call (410) 436-3206 (DSN 584).	T	X

Cooperative Agreement Program	This program provides installations another alternative to contracts. A vendor cooperates with the Army installation in developing the product, and does not charge a profit. A list of available vendors can be provided by calling B.C. Baker at (301) 619-2035 or Michael Younkins at (301) 619-2503 or visiting the following website http://www.usamraa.army.mil/ .	T	
ORISE	A program that provides installations a source new college graduates, and students to be assigned as interns on installations. These interns can participate in any capacity requiring a background in math, science, engineering, or technology related. Full and part-time schedules for up to a maximum of three years participation. For information call the ORISE Program Coordinator at (410) 436-7257 (DSN 584) or visit http://www.orau.gov/orise.htm .	T	X
Student Conservation Association (SCA)	SCA is a nonprofit organization that has been recruiting and fielding volunteers to assist land and resource managers. This program is on a cost-sharing basis that can provide personnel to conduct such tasks as “pick and shovel” work and tree planting. Installations reimburse SCA for a share of expenses incurred in recruiting, fielding, and supporting each volunteer. For more information call Wally Elton or Marsha Towns at (603) 543-1700 or visit http://www.sca-inc.org/ .	T	X

Training

Topic	Description	Free Service Telephonic or Field	Installation Funded Study
Army 101	This course introduces students to the active duty Army, explains the need for realistic field training, demonstrates the Army’s need and use of land, and introduces the student to staffing and solving environmental issues in the Army’s framework. The course is intended for new installation environmental staff. For more information call (410) 436-3206 (DSN 584).		X
Basic Environmental Law #	This course promotes stewardship for our natural resources and ensures compliance with all applicable laws, as well as instilling an environmental ethic. Daily case studies are presented and analyzed that offer real-life examples. Senior DoD environmental attorneys serve during the three-day course as guest instructors. For more information visit the following website https://www.cecos.navy.mil/schedule.asp scroll down to find course title.		X
Basic Environmental Staff Course	This is an entry-level course for environmental professionals. The curriculum includes the basic concepts of ecology, environmental relationships, and pollution; the Army environmental compliance program; environmental laws, regulations, and policies; Army installation environmental management considerations; required reports and administrative procedures; and the preparation and evaluation of environmental documents. For more information call (804) 765-4624 (DSN 539), mailto:besc@lee.army.mil , or visit http://www.almc.army.mil/EMD/page5.html .		X
Environmental Negotiation Workshop	This stimulating three-day workshop provides instruction on the negotiating and communication skills necessary to establish productive relationships and achieve beneficial agreements with regulatory and public stakeholders. For more information call the CECOS Course Director Dr. David C. Bell, at CECOS DSN 551-6528, (805) 982-6528 or e-mail mailto:belldc@cecos.navy.mil .		X
Executive Environmental Overview Course	The curriculum includes a brief discussion of the concepts of ecology and pollution; the Army environmental program; legal responsibilities and penalties; requirements for pollution prevention. The onsite course can be		X

	tailored to cover specific installation environmental problems. For more information call (804) 765-4624 (DSN 539), send e-mail to eeo@lee.army.mil or visit http://www.almc.army.mil/EMD/page5.html .		
Internet Use for Conservation Professionals *	This 1-day resident class covers basic principles of internet use, its structure, development, capabilities, and features. The course focuses on internet information search techniques using various web search engines. The target audience is conservation professionals. For more information visit https://otis.fws.gov/start.cfm , click on "guest", and type the course name in the search box or call (304) 876-7220.		X
Intro to Natural & Cultural Resources #	This video based course provides an overview of DoD's management of Cultural and Natural Resources and a section on the budgeting process. This course is available by calling Betty Batts at (256) 895-7407 or e-mailing her at Betty.J.Batts@hnd01.usace.army.mil . (No Tuition)		X
Natural & Cultural Resource Awareness #	This 14-minute video is intended for both technical and non-technical audiences, which describes the DoD's responsibilities under various natural and cultural resources laws and regulations. For a copy call Betty Batts at (256) 895-7407 or e-mailing her at Betty.J.Batts@hnd01.usace.army.mil . (No Tuition)	T/P	
UXO Basic Training Course	This is a two-day, entry-level course that addresses key environmental issues associated with ordnance and explosives cleanup, current technology, and interactions with stakeholders. For information visit http://www.itrcweb.org/ .		X

Funding Assistance

Topic	Description	Free Service Telephonic or Field	Installation Funded Study
DoD Legacy Program	The DoD Legacy program provides funds for stewardship projects not eligible for funding under the management fund program. Information on the Legacy program is available through DENIX (password required) at https://www.denix.osd.mil/denix/Public/ESPrograms/Conservation/Legacy/dodlegacy.html or call (410) 436-3206 (DSN 584).	T	
EPR Funding Preparation Assistance	USAEC provides QA and assistance with conducting Environmental Program Reports (EPR). For more information call (410) 436-3206 (DSN 584).	T	
Pilot Projects	Pilot projects are conducted on Army installations to demonstrate proof of concept and develop lessons learned. Installations gain the benefit of the free service. If you are interested in participating call (410) 436-3206 (DSN 584).	T/F	
The National Environmental Education & Training Foundation (NEETF)	Funding is available for projects that help educate the public on conservation practices. Grants are available for up to \$6,000 a year. The project must be supported by volunteers and conducted on the last weekend of September. For more information, call (800) 865-8337 or go to http://www.npld.com/ .	T	

Technical Support

Topic	Description	Free Service Telephonic or Field	Installation Funded
BLM Library	This service is provided by USAEC and is available to installations, MACOMs, IMA Regional office personnel and can provide current periodical reference searches, textbook interlibrary loan, and access to databases, monthly alerts, and journals. The BLM library phone number is (303) 236-6648 for general searches or (303) 236-6650 for legal searches or visit http://aec.army.mil/usaec/conservation/library00.html .	T	

Reporting

Topic	Description	Free Service Telephonic or Field	Installation Funded Study
Environmental Quality Report (EQR)	USAEC provides QA and assistance with conducting Environmental Quality Reports (EQR). For more information call (410) 436-3206 (DSN 584).	T	
Installation Readiness Report (ISR)	USAEC can provide technical assistance with understanding the standards and conservation policy issues or questions when conducting the report. For more information call the help desk at (800) 872-3845 or call (410) 436-3206 (DSN 584).	T	