



REPORT TO
ATTENTION OF

DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT CHIEF OF STAFF FOR INSTALLATION MANAGEMENT
600 ARMY PENTAGON
WASHINGTON, DC 20318-0600

5. 16 Nov 12

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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: FY12 Secretary of the Army Environmental Awards Call for Nominations

1. The Secretary of the Army (SecArmy) Environmental Awards Program recognizes outstanding performance and excellence in environmental stewardship and sustainability by Army installations, teams, and individuals. The awards emphasize innovation and accomplishments in sustainable practice, installation environmental management, and community enhancement. SecArmy award winners will represent the Army in the FY12 Secretary of Defense (SecDef) Environmental Awards competition. A complete list of the FY12 award categories is provided in the FY12 SecArmy environmental awards guidance (Encl 1).
2. All nomination packets should be formatted in accordance with the SecArmy guidance in MS Word, and follow SecDef Environmental Awards Program guidance (Encl 1). Any packages received with missing components or not done correctly may be disqualified from further consideration. A checklist is included for your use (Encl 2).
3. Nominations need to be sent electronically to your Command/agency HQ, where a screening panel will be convened to select no less than two and not more than five nominations for each category. The command selected nominations will then be forwarded electronically to the POC listed below for selection of the Army award winners no later than 16 Nov 12. SecArmy winners will be announced in the Dec/Jan time frame.
4. I want to encourage each activity and especially those where extraordinary successes are being made, to make sure your chain of command is aware of possible award winning programs, and to do all you can to support a nomination submission.
5. The POC for this action is Mr. George Robitaille, (571) 256-9723, email: george.robitaille@us.army.mil.

Encls

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Jeffery A. Anderson
COL, EN
Chief, Environmental Division

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