

**BYLAWS
OF
BADGER ARMY AMMUNITION PLANT
ENVIRONMENTAL RESTORATION ADVISORY BOARD
APPROVED - JUNE 4, 2001**

PREAMBLE

These bylaws define and regulate the Badger Army Ammunition Plant Environmental Restoration Advisory Board (hereafter referred to as "RAB") and those committees and officers established by and responsible to it, and have been adopted by the RAB.

ARTICLE I. PURPOSE

The purpose of the RAB is to serve as an avenue for communications between the installation, state and Federal officials, and the community about the environmental restoration activities at Badger Army Ammunition Plant. This is a citizen-based, government supported board that meets all federal guidelines required by the Department of Defense, the Department of the Army, and the Environmental Protection Agency (EPA).

The primary goal of the RAB is to allow community representatives to provide policy and technical recommendations to the regulated and regulating agencies with respect to key environmental restoration decisions at the Badger Army Ammunition Plant (hereafter referred to as "Badger"), Baraboo, Wisconsin and also to give stakeholders a chance to participate in the decision-making process.

ARTICLE II. RESPONSIBILITIES

The responsibilities of the RAB are as follows:

- to provide recommendations about environmental restoration at Badger,
- to review and evaluate documents associated with the

environmental restoration activities, such as plans and technical reports, and

to attend regular meetings that are open to the public.

ARTICLE III. MEMBERSHIP

Section A. The RAB shall be made up of members that represent the diversity of the community, with each member having equal standing, and shall consist of up to twenty-six (26) members. Up to ten (10) members representing a cross-section of individuals, both acutely and tangentially impacted by Badger, shall be selected at large. Twelve (12) members shall represent the following organizations: Town of Prairie du Sac; Town of Sumpter; Town of Merrimac; Town of Baraboo; City of Baraboo; Village of Merrimac; Village of Prairie du Sac; Village of Sauk City; Sauk County; Citizens for Safe Water Around Badger (hereafter referred to as "CSWAB"); BOW Council, AFL CIO; and Ho-Chunk Nation. Five members shall represent the following organizations: United States Environmental Protection Agency (hereafter referred to as "EPA"); State of Wisconsin Department of Natural Resources (hereafter referred to as "DNR"); State of Wisconsin Division of Health; Sauk County Public Health; and Badger Army Ammunition Plant.

Section B. No RAB member shall officially represent more than one organization.

Section C. Members representing organizations will be duly appointed by their parent organization and serve at the parent organization's pleasure.

Section D. There shall be no restriction on length of membership.

Section E. Members may appoint an alternate to serve in their capacity in their absence. Alternates serving as organizational representatives are also covered by Section C., above. Only one representative (the member or alternate) may participate in official RAB business at one time.

Section F. Parent organizations shall be requested to make official appointments to replace their representatives as needed.

Section G. Vacancies for at large members will be filled by the Army soliciting for new members, an independent selection committee reviewing the applicants and recommending replacement members, and the Army, DNR and EPA reviewing then approving or rejecting the entire list received from the selection committee. This process repeats until the entire list of replacements is accepted.

The selection committee shall consist of up to nine members named by each of the four townships (Baraboo, Merrimac, Prairie du Sac, and Sumpster) and the four municipalities (Baraboo, Merrimac, Prairie du Sac, and Sauk City) and Sauk County that are already represented on the RAB.

ARTICLE IV. OFFICERS

Section A. Officers of the RAB shall consist of a Community Co-Chairman, an Army Co-Chairman, and a Secretary.

Section B. Selection The Community Co-Chairman and the Secretary shall be selected by the community members of the RAB. The Army Co-Chair shall be appointed by the installation commander or his representative.

Section C. Duties

The Community Co-Chair shall preside at all meetings. The Community Co-Chair shall present to the RAB such matters as, in the judgment of both Co-Chairs, require attention. The Community Co-Chair shall sign all correspondence to U.S. agencies or representatives and shall perform the duties entrusted by Federal or State of Wisconsin laws or statutes or by these bylaws. Subject to any contrary requirements in these bylaws, the Chair shall be guided by the provisions made in the Joint Department of Defense (DoD) and EPA's Restoration Advisory Board Implementation Guidelines; September 1994 and the U.S. Army Restoration Advisory Board and Technical Assistance for Public Participation Guidance; April 1998 (attached for reference) and Robert's Rules of Order in conducting meetings.

The Army Co-Chair shall draft the agenda and chair the

meetings when the Community Co-Chair is absent. The Army Co-Chair shall assist the Secretary as necessary to insure meetings are announced and minutes are taken and distributed.

The Secretary of the RAB shall:

Maintain correspondence files and minutes of all meetings of the RAB,

Counter-sign all documents required to be executed, and

Keep and preserve all resolutions, transactions, findings and determination of the RAB.

Section D. The RAB may create such additional offices as it may deem in its judgement advisable and prescribe their duties.

ARTICLE V. MEETINGS

Section A. The RAB shall meet regularly on the first Monday of each month, or as may be determined by majority vote of a meeting at which a quorum is present. All meetings shall be called by the Co-chairs or their designee.

Section B. Special meetings of the full RAB or duly appointed committees thereof shall be called by the Community Chair or chair of the committee, respectively.

Section C. All meetings of the RAB and its committees shall be open to the public.

Section D. The Army Co-Chair is responsible for mailing a notice to each member not less than five (5) days before any meeting of the RAB. Notice of committee meetings shall be mailed to members of the committee and the officers by the chair of the committee not less than five (5) days before the committee meeting. All mailed notices shall conform to the public notice requirements of the Wisconsin Open Meeting Law.

ARTICLE VI. COMPLIANCE WITH OTHER LAWS

In the event that these bylaws, or any provision herein contained, should in any manner be contrary to or violate the provision of Federal or State of Wisconsin laws or statutes, the provisions of the Federal or State laws shall prevail.

ARTICLE VII. AMENDMENTS

The bylaws may be amended at any meeting of the ERAB in which notice of such action was provided. The proposed amendment shall be presented in writing to the membership in advance of the meeting at which the amendment is to be considered.

ARTICLE VIII. ADOPTION

The bylaws become effective upon adoption by a majority of the RAB membership in quorum.