

**Draft Meeting Minutes
Former Badger Army Ammunition Plant (AAP)
Restoration Advisory Board Meeting at
Prairie Du Sac, Wisconsin
June 20, 2019**

Time/Place: 6:00 pm, June 20, 2019 – Sauk City River Arts Center, 105 9th St, Prairie Du Sac, WI 53578

Attendees: Approximately 30 people attended the meeting including 13 Restoration Advisory Board (RAB) members. Members in attendance included: Randy Cerar, Chris Hansen, Ron Lins, Valerie McAuliffe, Michele Hopp, Laura Olah, Will Stehling, Roger Heidenreich, Alison Duff, Jason Lowery, Randy Poelma, Autumn Luedke and Charlie Wilhelm. Area representation included, three representatives from the Army Environmental Command (AEC), three representatives from Wisconsin Department of Natural Resources (WDNR), one representative from Wisconsin Department of Health Services (WDHS), one staff member representing U.S. Congressman Pocan, one staff member representing U.S. Senator Erpenbach, and an editor from Star News. A list of attendees is attached. Any attendees that are not already on the electronic mailing list will be added if they provided an email or street address.

Agenda: Groundwater and residential well sampling updates, and a Remedial Investigation/Feasibility Study (RI/FS) update are included in the agenda.

Introduction: Ms. Cathy Kropp provided a brief introduction, including administrative information and plans for the evening. Ms. Kropp introduced Randy Cerar as the Army's Co-chair for the RAB, and Bryan Lynch from Army Environmental Command as the Project Manager for Badger AAP.

Meeting Minutes:

- Following each RAB meeting, minutes will be emailed to members. Edits and approval of minutes will primarily occur through email unless there is a significant edit that needs to be discussed at the next RAB meeting. If the Army does not receive feedback, then it is assumed that there are no edits. More time to review minutes can be requested if needed.
- One member requested that a process be set up where everybody can see the edits to the minutes and have an opportunity to object. It was recommended that members use Reply All so that edits and comments are visible to everyone.
- Regular mail can also be used, but it is best to notify the Army over the phone before mailing.
- The RAB can set a timeframe to receive comments.
- One member expressed concern that edits have been sent in and not included.
- One member recommended establishing an email group. However, it was explained that under new security systems, it is difficult for the Army to create an

email group that includes nonfederal entities, so utilizing Reply All may be the best solution.

Introductions:

Individuals in attendance introduced themselves.

Presentations:

Update on Residential Well Sampling, Joel Janssen, Spec Pro Services

A contractor has been hired to replace the private well that is out toward highway 78 in Weigand's Bay. This should be happening within the next month. Residents have been provided bottled water and are being coordinated with continually to ensure they have an alternate water source.

The residential well sampling program will include a lot of activity in the next month to finish sampling the remaining residential wells. Sampling will be finishing up for the summer and it will be the only opportunity for this residential sampling initiative. Normal sampling in accordance with the WDNR-approved sampling plan continues.

RI/FS Update, Bryan Lynch, AEC

The RI/FS is on track to be delivered to the Army by the end of June or the first week of July. This will be for Army review only. It is not yet ready for WDNR or the public. The document was scheduled to be delivered sooner, but due to increased concentrations near the propellant burning ground area and the deterrent burning ground area wells, the Army needed to include the latest water quality data to re-analyze the options and alternatives moving forward. The increase in contamination levels near some of the source areas needs to be evaluated and a long-term strategy developed to help mitigate the increases while also continuing to monitor wells in accordance with the WDNR approved sampling plan. The first draft is a little rough at this point, but the Army will expeditiously review, revise and submit to WDNR. RAB members will be receiving it around the same time. It is a robust document. The Army is discussing how the information can be summarized into some informative tables and summaries so members do not have to read through 160 pages of text to understand the options associated with proposed actions and what paths would be included in those options.

Steps to revitalize Badger RAB:

Organization Membership

- The RAB will need to evaluate and ensure the membership represents all stakeholders.
- The Army reviewed the 2001 Bylaws to determine if all the organizations that were identified then as important still needed/desired to be represented. The Army attempted to make contact with every organization listed and requested organization leadership provide in writing a primary and alternate member. The

Army mailed a letter and member form to every organization, followed up with email, and when no response was received, followed up with a phone call. The Village of Sauk City and the town of Baraboo have not responded.

- The Army requested members' recommendations for additional stakeholders whose organizations should be represented on the RAB.

Technical Assistance for Public Participation (TAPP)

The Army would like to ensure every RAB member understands TAPP, how it works and what is needed to utilize the program. The Army presents technical documents that can be difficult to understand without specific expertise. The Army will do its best to present the information in a way that is easily understood, and may use contractors, USGS, regulators and other organizations to assist in this effort. If the RAB still needs assistance, it can work with a TAPP provider to get technical review independent of the Army or the regulators.

If the RAB would like technical assistance reviewing the RI/FS report (a technical document), there is an opportunity to obtain help through TAPP. The Army provided the TAPP Handbook at the meeting which contains information about TAPP and how a RAB obtains the service. TAPP is not required, and there is a \$25,000 per-year limit and up to \$100,000 limit for the lifetime of the RAB. This RAB has already met that cap in the past. However, because the process is still on-going, a waiver could be requested. There is rationale for the request and there should not be a problem obtaining the waiver.

RAB members agreed this was necessary and Ms. Olah volunteered to prepare the necessary paperwork. Mr. Cerar will assist as appropriate. Once a community co-chair is identified they will be responsible for officially submitting the TAPP request.

CERCLA Process

- The proposed plan has a 45-day public comment period.
- In 2011 the Army did not complete the decision document process which would authorize funds for work to begin.
- The Army will receive RAB feedback on the RI/FS, but it is not an official public comment period for the Army.
- A public comment period for the RI/FS is not required by CERCLA. However, Wisconsin state laws do require WDNR to offer a public comment period following receipt of the draft RI/FS. For the Army, the official comment period is in the proposed plan phase.
- The CERCLA process has very specific rules. The Army wants to ensure the steps involved in the CERCLA process are clear to everyone and the process is followed correctly.
- The RAB has two major opportunities to provide feedback: once during the Draft RI/FS review (before the study is finalized), and again during the official

proposed plan review at which time the Army will utilize feedback received during the RI/FS phase and propose a preferred alternative. Historically, the Army receives valuable feedback from both regulatory and community partners. After considering all feedback, the decision document may or may not be different than the proposed alternative.

- The Army will receive the first draft of the RI/FS from the contractor at the end of June and will take 30 to 45 days to complete the internal Army review. Once it is released from the Army, it will be sent to WDNR.
- The Army anticipates transmitting the RI/FS to WDNR end of August or mid-September time frame. There will then be a period for WDNR to receive public comments. Following this period, WDNR will give comments to the Army. Feedback can also be given through the RAB. A final RI/FS is anticipated by the end of the year.
- The Army will announce the availability of the proposed plan in local newspapers. This will begin the public review and comment period.
- The Army reminded RAB members they do not have to agree with each other to provide input and opinions on the plan; a consensus is not needed. All input will be considered.
- This RI/FS supercedes all previous RI/FS documents. The new RI/FS evaluates each plume individually and identifies remedial alternatives for each plume. The Army anticipates having a remedy selection and an implementable solution that meets environmental laws, fiscal responsibility and financial stewardship.
- During the last evaluation, a human health risk assessment was not completed.

TAPP

- If the RAB chooses to utilize a university or another federal agency under the TAPP program, it is a faster process than choosing to use a third party.
- The TAPP contract process for third party assistance can take several months.
- RAB members were in favor of moving forward with a request for TAPP.

RAB By-laws

- The current by-laws are dated 2001. The RAB Rule was released in 2006. The new rule requires operating procedures for each RAB. Ms. Kropp drafted operating procedures using the 2001 RAB by-laws and will email RAB members a draft for consideration. Ms. Kropp will also forward the RAB Rule and RAB Handbook to members.
- RAB operating procedures will be discussed at the next meeting. Members can send their proposed edits via email to Ms. Kropp and she will make sure the comments are included for discussion at the next meeting. Alternatively, members can also bring hard copies to the next meeting.

- The RAB Rule prescribes the need for operating procedures but members propose and decide how the operating procedures will work within this particular RAB.

Community Co-chair Election

- The Community Co-chair must sign the application for the TAPP if the RAB decides to request support that includes a contracting action.
- Ron Lins was the community Co-chair, but he is no longer a primary member. Mr. Lins is now an alternate. A primary member will need to be elected as the new Community Co-Chair.
- The Community Co-chair will be expected to provide feedback about timing and scheduling of meetings to maximize participation among the community. Additionally, the Community Co-chair can help ensure the Army understands and is considering local and regional implications in the former Badger AAP area.
- In consideration of RAB members not in attendance, it was recommended that an email be sent to all the community members to determine interest in Community Co-chair nomination.
- In most cases RAB voting is unnecessary; however, voting may be required when electing a Community Co-chair. It was suggested by one member that, when resolutions are introduced for RAB member consideration, there be a method for expressing individual opinions anonymously in writing.
- Since Co-chairs are to be impartial and represent all community stakeholder concerns, the Army recommends only members who are not paid by a single stakeholder be eligible for the Community Co-chair position. The Community Co-chair should be someone with availability to regularly attend RAB meetings.
- Michelle Hopp volunteered to be Community Co-chair.
- One member suggested giving one week for RAB members not present at the meeting to provide nominations for Community Co-chair. In consideration of the 4th of July holiday, it was recommended that the members not in attendance have until Friday, July 19, to respond to requests for Co-chair nominations. No objections were voiced.

Closing: Time was provided for member comments or new business in preparation for the next meeting. Time was also provided for public comments.

- It was proposed that members provide feedback on the meeting minutes and the by-laws by the end of July. Members were encouraged to let the Army know if more time is needed. The Army assumes no response implies concurrence.
- The Army will send an email to convey if there have been further volunteers/nominations for the Community Co-chair position or not. Members will have until Friday, July 19, to volunteer or nominate someone. If there are no further volunteers or nominations, Michelle Hopp becomes Community Co-chair unopposed.

- The Army asked WDNR if they had any further information to provide before the close of the meeting. No information was provided.
- The next meeting will include an update on groundwater monitoring, RI/FS and Gruber's Grove Bay effort.
- The Army will target end of August or mid-September for the next meeting.
- A RAB member suggested that an effort can be made to identify members that should be represented and determine how to encourage them to participate.
- A member of the public asked that there be time for public comments at all meetings and a chance for the public to express concerns to the RAB at large.
- A member suggested that the RAB look at communication efforts and more outreach such as press releases. It was noted that the newspaper ads and public notices are not enough. It was recommended that a press release be released locally two weeks in advance of RAB meetings.
- There is a Facebook page and a website for the RAB. Individuals are encouraged to offer recommendations to improve the website.
- In the future, the Army plans to provide copies of the agenda and presentations for meeting attendees.
- The Army would like to know what method members prefer to receive information in advance of RAB meetings, such as through email or uploaded to the website. Additionally, members were encouraged to reach out to Mr. Cerar, Ms. Kropp or Mr. Lynch with any suggestions for items to be included in agenda for future meetings.

ATTENDEES

(in alphabetical order)

Wendy Carlson

- Randy Cerar

+Dave Considine

= Joe Block

*Alison Duff

* Chris Hansen

- Curtis Hedman

* Roger Heidenreich

Marge Hill

*Michele Hopp

*Joel Janssen

Terri Klubertanz

Larry Klubertanz

- Cathy Kropp

*Ron Lins

*Jason Lowery

= Autumn Luedke

- Bryan Lynch

- Steven Martin

*Valerie McAuliffe

Tim McCumber

Robin Meier

* Laura Olah

- Tim Panzer

*Randy Poelma

Joseph Quinnan

Donna Stehling

* William Stehling

Craig Walch

* Charlie Wilhelm

Dane Varese

* indicates the individual is a Restoration Advisory Board Member

+ indicates the individual attended representing an elected official

- indicates the individual was representing the Army or a regulator

= indicates the individual was representing a media outlet