

**Draft Meeting Minutes
Restoration Advisory Board Meeting of
Former Badger Army Ammunition Plant (AAP) at
Sauk City, Wisconsin
May 16, 2018**

Time/Place: 6:00 pm, May 16, 2018 – Sauk City Public Library, 515 Water Street, Sauk City, Wisconsin 53583

Attendees:

Approximately 29 people attended the meeting including 10 Restoration Advisory Board (RAB) members, three representatives from the Army Environmental Command (AEC), one representative from the office of the Army Assistant Chief of Staff for Installation Management (ACSIM), two representatives from Wisconsin Department of Natural Resources (WDNR), one representative from Wisconsin Department of Health and Safety, a staff member representing U.S. Senator Baldwin, a staff member representing U.S. Representative Pocan, a staff member representing Wisconsin State Senator Erpenbach, a journalist from the Sauk Prairie Eagle and seven community members. A list of attendees is attached. Any attendees that are not already on the electronic mailing list will be added, if they provided an email or street address.

Agenda: Attached (not provided to attendees at the meeting). Requests for topics were made during telephonic conversations with RAB members (that could be reached). Updates on Gruber's Grove Bay cleanup activities, groundwater cleanup and monitoring plan, and information on the status of the property transfer were requested and included in the agenda. One member requested information on what was proposed to be discussed at the non-standard meeting. The feedback activity on the agenda for this meeting was the only thing planned for the initially proposed meeting.

Introduction: Mr. Kelly of ACSIM facilitated the meeting. He provided a brief introduction, including administrative information and plans for the evening. Mr. Kelly explained the Army had no new reports or significant information to present but would be using the meeting to collect input from the community, after a brief status report on the cleanup.

Presentations: Ms. Jackson (AEC) provided the cleanup update. The information was also posted on the website and is listed below:

BAAP-40 (Gruber's Grove Bay, GGB)

Army and WDNR representatives met in October 2017 to discuss the path forward for GGB. In a January 2018 letter, WDNR requested the Army look at current dredging techniques and suggested a few projects as examples of new dredging technology that might be applied to this site. Additional sampling of the "hot" areas was also recommended.

The Army awarded a contract modification in April 2018 to evaluate new dredging methods and technologies recommended by WDNR for removal of GGB sediments.

The Army's contract includes sampling to begin mid-summer 2018. This sampling will determine the current depth of mercury contamination within GGB as previous sampling efforts delineated the horizontal boundaries of mercury contamination in GGB. These sampling results are expected to be available by fall 2018 and will be shared with the public, once available. Once the sampling and review of dredging technologies is complete, the Army will develop a plan, in coordination with WDNR, to address the low density mercury-contaminated sediments in GGB.

BAAP-012 (Groundwater Monitoring On- and Off-Post)

Due to public concerns with the monitoring plan reductions over the years and concerns with private well sampling, the Army requested assistance from the U.S. Geological Survey (USGS) as they are considered groundwater technical experts and can provide the Army and the public with an independent technical assessment of the decisions made over the years regarding groundwater. The intent is to identify if the current monitoring plan has any data gaps and if there are any wells that need to be sampled more frequently or should be added back into the program. The USGS will develop an interactive plume map that will allow the public to see the technical information on the wells being sampled and USGS will present their findings at future RAB meetings. They will assist the Army with explaining why certain wells are in the program as well as why some wells are no longer needed.

BAAP-35 (Cap & Cover Maintenance) and CC-BAAP-44 (Abandoned Industrial Sewer Network)

The Army is conducting a five-year review of remedial actions already implemented at Badger AAP. This effort will determine if selected remedies are operating as intended and still protective of human health and the environment. The initial site visit occurred early May 2018; the results are anticipated to be ready for public release in fall 2018.

BRAC Property Transfer

Mike Sitton, RAB Co-chair and Army Commander's Representative, provided an update of the remaining property transfer. The Army only maintained ownership on three cemeteries that were on the former Badger Army Ammunition Plant. Wisconsin law says the property must return back to the township that established the cemetery. The Army has transferred one cemetery to the Ho Chunk Nation and is working with the town of Sumpter to transfer the other two.

Questions and Answers on the cleanup update:

Mr. Kelly took questions from the floor and facilitated or provided responses as needed. Questions and responses will be provided on the website in the near future to ensure the entire community is aware of the information.

Reports (not provided during meeting but listed on the website):

Two new reports have been added to the Administrative Record since the last meeting:

- November 2017 Groundwater Data
- 2017 Annual Maintenance Activities for Closed, Covered and Capped Sites

Future Meeting Topics:

Topics for future agendas were requested, no new ones were offered. This had already been requested through telephone conversations with RAB members and through email prior to this meeting. A request was made by an attendee for the list of topics that were requested through the telephonic communications. Previous requested topics received via email (not available at meeting) included: administrative meeting of the RAB to look at membership; overview of regulatory authority (RCRA, CERCLA, Clean Water Act, spills laws, etc.) that apply to the different aspects of the bay investigation and cleanup; sludge beds (relevant to RAB as DNT detected so historical discharge a factor); and diffuser structure and pipeline to Lake Wisconsin. During the question and answer period, citizens requested a fish study; recommended looking for other metals like chromium and cadmium and requested sampling snapping turtles. Citizens also requested information about access to parts of the former Badger AAP; delineating restricted areas and information on how to access or who to contact to gain access to those portions that are gated. Attendees were encouraged to submit topics for future meetings at any time through the contact information provided (phone and email). A request was made for correct contact information when the community had questions and a request was made for the URL for the Army's website. A business card was handed out that included both the URL to the Army's site and a commercial site setup to facilitate finding the information. The card included an email, two phone numbers and a mailing address for the community to submit questions and suggestions. These will be made available at future meetings as well.

Feedback Activity: Ms. Kropp (AEC) explained the rest of the meeting would be used for an activity to gather information from whomever wanted to participate on how to improve communications. Instructions for the activity were provided, along with some basic ground rules (attached to agenda). Participants were instructed to use index cards to record responses they didn't want to say aloud or thought of after rotating to another table/question. Participants were also encouraged to send responses after the fact by email to the contact info provided. Participants rotated between four tables where Army representatives recorded their responses to six questions:

1. What do you find helpful/positive when the Army communicates with the community?
2. What concerns do you have about the way the Army communicates with the community?
3. What changes would you make in how the RAB operates/functions?
4. How could the Army reach more people in the community to provide information and receive feedback?
5. Understanding that the Army must follow the appropriate laws and procedures, what changes do you recommend the Army make when interacting with the community?
6. What can be done to improve trust between the community and the Army in the future?

The information collected will help the Army and community determine how it can improve relationships and communications with interested parties regarding the former Badger AAP. The information will be analyzed and a proposed action plan presented to the community at a future meeting identifying actions the Army and community could take in response to the comments received.

Closing:

Ms. Kropp (AEC) explained what would be done with the information gathered and asked for input on the activity. She also asked for any additional questions (included in the Questions and Answers to be posted on the website).

Attachments:

- Attendees
- Agenda
- Activity Instructions
- Ground Rules

ATTENDEES
(in alphabetical order)

Helen Becker
+ Calvin Boldebuck
+ Flora Csontos
Mike Gleason
Sue Gleason
* Craig Hamilton
Don Hammes
Curtis Hedman
Roger Heidenreich
Ted Hron
- Joan Jackson
- Mike Kelly
Larry Klubertanz
+ Tryg Knutson
- Cathy Kropp
* Ronald Lins
* Jason Lowery
= Autumn Luedke
- Steven Martin
- Vanessa Musgrave
* **Bob Newport**
* Laura Olah
* Randy Poelma
Jean Purcell
* Mike Sitton
- JD Smith
* Mary Carol Solum
* William Stehling
* Charlie Wilhelm

* indicates the individual is a Restoration Advisory Board Member

+ indicates the individual attended representing an elected official

- indicates the individual was representing the Army or a regulator

= indicates the individual was representing a media outlet

■ Indicates this individual has now been added to the electronic mailing list

**Badger AAP Public Meeting
Agenda
16 May**

6:00-6:10 – Welcome; Housekeeping Information; Introductions

6:10-6:25 – Army cleanup program update provided by Bryan Lynch, Army Environmental Command Environmental Support Manager

- Groundwater RI/FS and Risk Assessment schedule
- Gruber’s Grove Bay sediment sampling
- USGS Groundwater Modeling – NEW PROJECT
- PFOS/PFOA – future activities for Badger

Army BRAC property transfer update provided by Mike Sitton

- Cemetery Update (Miller Cemetery has transferred to Ho Chunk nation. The other two are still being worked. No timeline available on transfer at the moment.)

Next meeting – We anticipate a presentation by US Geological Survey team on their analysis of our groundwater monitoring program – They are reviewing the adequacy of our current program and identifying data gaps. Eventually they will provide each homeowner with specifics on why or why not their home is/isn’t included in the sampling program. We are trying to coordinate their initial presentation for the July timeframe but have not gotten firm dates yet. We will also be providing an update on the Remedial Investigation; we expect it will be ready in that same timeframe to submit to WDNR, along with the Human Health Risk Assessment, and as you know, WDNR will make that available for public review and comment. We will be available at that meeting to respond to any questions you may have on those documents.

6:25 – Communications Improvement – Cathy Kropp from Army Environmental Command will lead this session. Do you have any topics you’d like to recommend for either the next meeting or future meetings – these could be educational sessions related to cleanup; requests for updates; explanations of reports, etc.

6:30-6:45 -- Opening (10 minutes)

- Welcome and Introductions •
 - Introduce facilitators and explain why this activity is important
 - Explain the format of the activity
 - Explain how their views will be used.
- Explain ground rules
 - Provide a copy of the ground rules and ask for questions

6:45-7:30 – Community communications feedback (45 minutes)

See instructions for activity below agenda.

1. What do you find helpful/positive when the Army communicates with the community?
2. What concerns do you have about the way the Army communicates with the community?
3. What changes would you make in how the RAB operates/functions?
4. How could the Army reach more people in the community to provide information and receive feedback?
5. Understanding that the Army must follow the appropriate laws and procedures, what changes do you recommend the Army make when interacting with the community?
6. What can be done to improve trust between the community and the Army in the future?

7:30 -- Closing (15 minutes)

We greatly appreciate your participation in this activity. We will review the information provided; identify ways we can tackle any issues presented; identify what suggestions we can implement to improve communications; identify what additional information we may need or other activities we may be able to use at future meetings.

Any questions from the group? What did you think about this meeting? What was good? What needs improvement?

Thank you for your participation, candid and thoughtful responses, and team work

COMMUNICATIONS FEEDBACK ACTIVITY INSTRUCTIONS

Participants will be separated into 4 groups – each participant will be provided a card with their table number.

Mike Kelly, Bryan Lynch, Vanessa Musgrave and Joan Jackson will be the facilitators at the 4 tables. Cathy will administer the activity and respond to questions as necessary.

Participants will proceed to their table; facilitators will collect their numbers. Facilitators will ask the first question. All tables will answer the same question at the same time. Facilitators will record each person's response as presented, before asking for the next person's response to the same question. We will continue to go around the table collecting responses until there are no more responses or time is up. We will NOT change questions, until we rotate tables.

Participants should try to keep responses to 9 words or less so there is time for everyone. If you need to elaborate, use a 3 x 5 card to better explain your response. Annotate which question you are responding to.

If you had a response and ran out of time, please write your response on a 3 x 5 card. On the back, indicate the Question or Question number – and hand in to Cathy – this will be included in the responses. Anonymous responses are allowed – if you'd rather not say your response out loud, simply write it down, annotate the question and turn it in to Cathy.

We will spend **5 minutes** on each question – we hope to get to all **6 questions**. After each question, participants will rotate to a different table (some may remain at the current table but will be with different table mates). Facilitators will stay with their tables. Facilitators will place the responses from the previous question in a box and the number cards they collected in a box. Cathy will collect the responses and provide new number cards for the table participants.

If a participant doesn't have an answer and it is their turn, they can pass. They can pass repeatedly or pass just one time (as they think of an answer) and provide it on the next rotation.

All responses will be anonymous/no attribution – no names will be associated with who said what. Any hand written responses will be consolidated with group responses and a response sheet for each question will be developed. These responses will all be considered as the Army develops a plan to improve communications with the Badger AAP community. (Identify ways we can tackle any issues presented; identify what suggestions we can implement to improve communications; identify what additional information needed or other activities we may be able to use at future meetings.)

GROUND RULES

- Please speak one at a time; we want to ensure that everyone has an opportunity to give their views
- Respect the opinions of others - everyone's views are valid although you might not agree with them -- we are not here to debate – you can do that offline if you wish – just remember everyone is entitled to their opinion
- There are no right or wrong answers – we just want to know what you think
- Notes will be taken but everything that is said will be kept confidential – no names will be put against comments
- Anonymous comments are allowed and must be written on the 3 x 5 cards (found at every table)
- Bio breaks can be taken whenever you need to
- If anyone has any specific questions that do not relate to tonight's activity, there will be an opportunity after the meeting to talk to the Army and regulators, but it will have to happen outside as we have a hard stop time for this location